

NOTIFICATION

It is hereby notified that the competent authority has approved the following rules/guidelines for the entitlement of Travel Allowances for Projects staffs and students engaged in Project related work; to be funded under Project Head

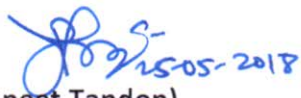
Project staff/ students may be considered equivalent to PB-II Band employees (as per 6th Pay commission) (to be revised on implementation of the 7th pay commission Report)

The current guidelines are:

- | | |
|---|---------------------|
| A) Travel (Rail) | - AC 2- Tier Class |
| B) Hotel Accommodation | - Rs.750/- per day |
| C) Charges for travel within
the City (Local Conveyance) | - Rs. 150/- per day |
| D) Food Bill | - Rs. 225/- per day |

This will be applicable only for project related work (to be certified by PI of the project) and funded through the Travel Head of the respective Project only.

For the points A and B, submission of tickets of rail fare and bill/invoice of hotel accommodation is compulsory for the claim, and for points C and D submission of bill/invoice/receipt or certificate of self-declaration are required for the claim.

 15-05-2018

(Puneet Tandon)
Professor & Dean (RSPC)

Copy to:

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|-------------------------|-------------------|
| 1. Director | - for information |
| 2. All Deans/ All Heads | |
| 3. Registrar | |
| 4. Deputy Registrar | |
| 5. All ARs | |
| 6. Office, Dean, RSPC | |
| 7. In-charge website | - for uploading |